

Kaechele Elementary School PTA Funds Submission Form

PERSON SUBMITTING FUNDS (please print): _____

Signature: _____

Date: _____ Contact Phone Number _____

MUST HAVE OTHER PTA MEMBER COUNT AND VERIFY:

PTA Member Verifying (please print): _____

Signature: _____

AMOUNT SUBMITTED \$ _____ Checks (# of Checks _____)
\$ _____ Currency (No Coins)
\$ _____ Electronic Funds Transfer
\$ _____ **TOTAL AMOUNT**

CIRCLE BUDGET ITEM:

Fundraising: Box Tops, Corporate Donations, Corporate Matching, Direct Donation, Fundraiser (specify), Original Works, PTA Membership Dues, School Kits, Scrip, Spirit Nights, Spirit Wear

Academic/Programs: Clubs/Teams/Community Service (specify), Educational Enhancements, Hospitality, Lego Robotics, Scholastic Book Fair, Student or Family Programs (specify), Student Directory, Teacher Appreciation, Yearbook

Other: _____

Description of Funds: _____

Benefitting Teacher or Organization (If Applicable) _____

IF MORE THAN ONE BUDGET ITEM IS INCLUDED PLEASE INCLUDE TOTAL AMOUNT BREAKDOWN

Budget Item _____ Total for Deposit _____
Budget Item _____ Total for Deposit _____
Budget Item _____ Total for Deposit _____

TREASURER'S USE ONLY:

Depositor's Verification

\$ _____ Checks (# of Checks _____)
\$ _____ Currency (No Coins)
\$ _____ Electronic Funds Transfer
\$ _____ **TOTAL AMOUNT**

DEPOSITOR'S NAME (please print): _____

Depositor's Signature: _____ Deposit Date: _____